

DEPARTMENT OF RECREATION
35 Golden Hill Street
NEWPORT, RI 02840
Phone – 845-5800/Fax – 846-3627
Permit for Permit for Park Use

Park Location:

Type of Event:

Estimate number of people:
(100 or more see below)

Dates:

Time:

Contact:
(Phone Number)

Administrative Fee: \$20.00
(due at time of application)

Park Use Fee:

Attendance: Approx: _____

RESTRICTIONS

- 1) Groups 100 over more are considered special events requiring City Council Approval.
- 2) If approved as part of Event License, amplified voice and music must be within ordinance levels. All speakers must face interior of park.
- 3) Nothing may be attached to trees in the park
- 4) Absolutely no Vehicles in the park. If approved, parking locations must be approved by the Park Supervisor.
- 5) No Alcohol or Tobacco Products allowed and/or served.
- 6) All trash must be put in plastic bags and **removed from the park** at the end of the event.
- 7) **All City of Newport Ordinances must be obeyed.**

SPECIAL CONDITIONS:

- 1) Porta -Johns are the responsibility of the renter and required for parks without bathroom facilities. Bathroom fee for Braga Park.
- 2) Use of all facilities is at your own risk and the city shall be held harmless of all liability resulting in the use of this park.
- 3) No vehicles may be parked on the grass without permission of Park Supervisor
- 4) Police, Fire or Parks staff person to be paid by organizer may be required based on activity requested.
- 5) Set up of tents and banners must conform to city requirements and locations approved by Park Supervisor. All required permitting is responsibility of organizer. Water usage must be approved by Park Supervisor.
- 6) Any damage to facility is the responsibility of sponsor to correct.

Edward Harrigan	Date	Responsible Party	Date
Recreation Administrator			

Liability Waiver Letter

This is to attest that I cannot hold the City of Newport, its staff or any of its representatives liable for any accident or injury that could occur during my usage of

_____ facility on _____(Date)

This will hold true for any of the guests and their children who may attend this event.

Signature: _____

Date: _____

Certificate of Insurance attached

_____ facility on _____(date).

This will hold true for any of the guests and their children who may attend this event.

Signature: _____

Date: _____

Certificate of Insurance attached