

APPLICATION FOR KING PARK GAZEBO USE
CITY OF NEWPORT
DEPARTMENT RECREATION

Please fill out form completely:

FACILITY: _____

DATE OF EVENT: _____

PARTY RESPONSIBLE: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

EVENT: _____

HOURS OF USE (TIMES): _____

-2 HOURS ONLY -

ATTENDANCE: _____

CHARGE: \$100.00 for Park Improvements Fund - Payable to "City of Newport"
(\$25.00 Newport Resident discount)

PLEASE RETURN ONE COPY OF THE COMPLETED FORM and
LIABILITY WAIVER LETTER (ATTACHED) TO:

NEWPORT RECREATION DEPT.
35 Golden Hill Street
NEWPORT, RI 02840

Signature Lessee

Approval Signature
Edward Harrigan
Administrator
Department of Recreation

RULES & REGULATIONS

- 1) The park will remain open to the public while your event is held.
- 2) Any decorations to be used at the site cannot be erected earlier than 2 hours before the event and must come down immediately thereafter. As requested by the Director of Parks, no confetti or other material possibly resulting in litter is to be used.
- 3) There will be no reserved parking. Thus, it is recommended that your party is encouraged to car pool as much as possible. No vehicles are to park on the grounds itself.
- 4) There is a \$100.00 facility impact fee. (\$75.00 Newport Resident)
- 5) The City of Newport will not be held responsible in terms of liability for anyone associated with your event. Thus, the City is to be held harmless in this regard. You must forward a letter stating this fact.
- 6) No alcoholic beverages are to be on the site.

Please review these conditions. Should you have any questions, contact Recreation Department at (401)845-5800.

Sincerely,
Edward Harrigan, Administrator
Department of Recreation

Liability Waiver Letter

This is to attest that I cannot hold the City of Newport, its' staff, or any of it's' representatives liable for any accident or injury that could occur during my usage of _____ facility on _____ (date). This will hold true for any of the guests and their children who may attend this event.

Signature: _____

Date: _____